



Equal Justice Works Financial Empowerment Project

Host Organization RFP No. FEP-25A01

Host Organization Name:

Program Narrative Template

The program narrative should include the sections listed below and be uploaded as a PDF with "Program Narrative" as part of its file name, not exceeding five single-spaced pages using the 12-point font.

Program Design and Implementation

1. *Scope of Work*
2. *Goals, Objectives, and Primary Activities*
3. *Types of Services the Fellow Will Provide*
 - *This section should reference the scope of work including key performance indicators and clearly outlining legal services and other deliverables as described in Section 1.F of RFP No. FEP-25A01*
4. *Anticipated Project Impact*
5. *Plan for Providing Supervision, Mentorship and Training to the Fellow*
6. *Sustainability Plan*

Organizational Capabilities and Competencies

This section should include the applicant's capacities and competencies to carry out the programmatic, administrative, and financial aspects of the program and should address the following items:

1. *Experience providing estate planning related legal services.*
2. *Relationships with community partners and other relevant local coalitions and/or multidisciplinary taskforces.*
3. *Relevant legal and supervisory experience of the Fellow's*

Plan for Collecting Data for Performance Measures

This section should describe the organization's experience and capacity to track and report data for performance measures and participate in the evaluation project.